

Key Elements of a Sample Capital Campaign Pledge Thank You Letter

1. Personalized Greeting

Begin with a warm, personalized salutation that addresses the donor by name. Personalization shows appreciation and attention to detail.

- Example: *Dear Mr. Johnson,*

2. Express Gratitude Immediately

Open with a sincere thank you that acknowledges the specific pledge received.

- Example: *Thank you for your generous pledge of \$10,000 towards our Capital Campaign.*

3. Highlight the Impact of Their Gift

Explain how the pledge will contribute to the campaign goals and the larger mission.

- Describe specific projects, facilities, or programs that the pledge will support.
- Share stories or testimonials if possible.

4. Reinforce the Organization's Mission and Goals

Remind the donor of the organization's purpose and how their support aligns with shared values

