

Xitsonga paper 3 june exam paper Reference

Xitsonga paper 3 June exam paper is a vital resource for students preparing for their upcoming examinations in the Xitsonga language. As one of the core subjects in many South African schools, Xitsonga offers learners an opportunity to demonstrate their proficiency in reading, writing, listening, and comprehension skills. The June exam paper serves as both a practice tool and an assessment instrument, helping students identify areas where they excel and those requiring further improvement. In this comprehensive guide, we will delve into the structure of the Xitsonga Paper 3, discuss effective preparation strategies, analyze typical exam questions, and offer tips to maximize success.

Understanding the Xitsonga Paper 3 Exam

What is Xitsonga Paper 3?

Xitsonga Paper 3 is a written language component that primarily focuses on comprehension and language usage. Unlike Paper 1 and Paper 2, which often cover broader language skills such as literature and language structures, Paper 3 centers on understanding and interpreting texts. It tests students' ability to analyze passages, answer questions accurately, and demonstrate a solid grasp of Xitsonga grammar and vocabulary.

Structure of the June Exam Paper

The June Xitsonga Paper 3 typically consists of several sections designed to evaluate different language competencies. While the exact format may vary slightly from year to year, the general structure includes:

- **Comprehension Passages:** Multiple passages followed by questions testing understanding, inference, and analysis.
- **Vocabulary and Language Use:** Questions that assess knowledge of synonyms, antonyms, idioms, and grammatical structures.
- **Summary and Paraphrasing:** Tasks requiring students to summarize passages or paraphrase sentences.
- **Language Application:** Applying language rules to correct sentences or complete exercises.

Understanding this structure helps students allocate their time effectively during the exam.

Preparation Strategies for Xitsonga Paper 3

Study the Past Exam Papers

One of the most effective ways to prepare is by practicing past exam papers, especially the June papers from previous years. This practice familiarizes students with the question formats, typical topics, and the level of difficulty. It also helps in developing time management skills.

Enhance Vocabulary and Grammar Skills

A strong vocabulary and grammatical foundation are crucial for performing well. Students should:

- Learn new words daily and use them in sentences.
- Review common grammatical rules, including tense usage, sentence structure, and punctuation.
- Practice translating sentences and identifying errors.

Improve Reading Comprehension

Since Paper 3 emphasizes comprehension, regular reading of Xitsonga texts such as stories, poems, and articles will improve understanding. Practice answering questions related to main ideas, details, and inferences.

Develop Summarizing and Paraphrasing Skills

Being able to condense information succinctly and rephrase sentences accurately is vital. Practice summarizing passages in a few sentences and paraphrasing paragraphs without changing the original meaning.

Time Management and Exam Technique

During preparation, simulate exam conditions to practice completing questions within the allocated time. This builds confidence and ensures thorough coverage of all sections on the day of the exam.

Typical Questions in the June Xitsonga Paper 3

Comprehension Passages

These passages may cover various themes such as cultural practices, everyday life, or moral stories. Typical questions include:

- What is the main idea of the passage?

- Identify the author's purpose.
- Make inferences based on the text.
- Summarize the passage in your own words.

Vocabulary and Language Use

Questions may ask students to:

- Find synonyms or antonyms for given words.
- Explain the meaning of idioms or proverbs used in the passage.
- Complete sentences with appropriate words or phrases.

Summary and Paraphrasing

Students might be asked to:

- Write a summary of a given paragraph or story.
- Paraphrase a sentence while keeping the original meaning intact.

Language Application

This involves exercises such as:

- Correcting grammatical errors in sentences.
- Rearranging words to form meaningful sentences.
- Completing sentences with suitable words based on context.

Tips for Excelling in Xitsonga Paper 3

Read Extensively in Xitsonga

Regular reading enhances vocabulary, comprehension, and familiarity with language structures. Engage with a variety of texts, including stories, newspapers, and poetry.

Practice with Past Papers

Consistent practice under timed conditions helps identify weak areas and improves exam techniques. Review answers critically to understand mistakes.

Use Study Groups

Studying with peers allows for discussion of difficult questions, sharing of resources, and motivation. Group sessions can also simulate exam scenarios.

Seek Feedback from Teachers

Teachers can provide valuable insights into areas needing improvement and suggest specific exercises to strengthen language skills.

Stay Consistent and Organized

Create a study timetable that covers all sections of Paper 3. Regular revision ensures retention of vocabulary, grammar, and comprehension skills.

Resources to Aid Your Preparation

- **Past Exam Papers and Marking Schemes:** Download and practice available papers from official education department websites.
- **Study Guides and Textbooks:** Use curriculum-aligned materials that focus on Xitsonga language skills.
- **Online Resources:** Access educational websites offering exercises and tutorials in Xitsonga.
- **Language Apps:** Use mobile applications designed for language learning to expand vocabulary and practice grammar.

Conclusion

Preparing effectively for the **Xitsonga paper 3 June exam paper** requires a strategic approach that combines understanding the exam format, practicing past papers, expanding vocabulary, and honing comprehension skills. By following the outlined tips and utilizing available resources, students can approach their exams with confidence and improve their chances of achieving excellent results. Remember, consistent effort and a positive mindset are key to mastering Xitsonga language skills and excelling in Paper 3. Good luck!

Xitsonga Paper 3 June Exam Paper: An In-Depth Analysis and Study Guide

Preparing for the Xitsonga Paper 3 June exam paper can be a daunting task for students aiming to excel in their language proficiency assessments. This comprehensive guide aims to provide an in-depth breakdown of what to expect, how to approach each section, and effective strategies to improve performance. Whether you're a student, teacher, or parent seeking insights, this article

offers valuable information to help you navigate the exam confidently.

Understanding the Purpose of Xitsonga Paper 3

Xitsonga Paper 3 is typically designed to assess a student's ability to interpret and analyze written texts, demonstrate comprehension, and express ideas coherently in the language. Unlike Paper 1 and Paper 2, which may focus on language structure and literature, Paper 3 emphasizes reading comprehension and critical thinking skills.

Key Objectives of the Exam:

- Evaluate understanding of given texts
- Test the ability to analyze and interpret information
- Assess vocabulary, grammar, and language use
- Encourage critical engagement with texts

Structure of the Xitsonga Paper 3 June Exam Paper

The paper generally comprises various sections that collectively test different aspects of language proficiency. While the exact format may vary from year to year, typical components include:

- Comprehension Passages
 - Multiple passages (often 2-3), varying in length and complexity
 - Questions based on each passage to test understanding
- Vocabulary and Language Use
 - Questions that require defining words, synonyms, antonyms
 - Fill-in-the-blanks, sentence completion
- Summary and Paraphrasing
 - Summarize sections of texts

- Paraphrase sentences or passages
- Critical Thinking and Personal Response
- Express opinions or reflections related to the passages
- Write essays or short paragraphs based on prompts

How to Approach Each Section Effectively

Comprehension Passages

Tip: Read the questions before reading the passage to identify what to focus on. While reading, underline key points and unfamiliar words. After reading, revisit the questions and answer them based on your understanding.

Strategies:

- Skim for main ideas initially
- Read for detail if questions require specifics
- Use process of elimination for multiple-choice questions
- Be mindful of question keywords like "explain," "describe," or "infer"

Vocabulary and Language Use

Tip: Expand your vocabulary regularly by studying new words and their contexts. Practice synonyms and antonyms, and learn common idiomatic expressions.

Strategies:

- Keep a vocabulary journal
- Practice with past papers and exercises
- Understand word meanings in context rather than isolated

Summary and Paraphrasing

Tip: Focus on capturing the main ideas without copying sentences verbatim. Practice summarizing paragraphs in your own words.

Strategies:

- Highlight key points in the passage
- Practice paraphrasing sentences by changing structure and vocabulary
- Keep summaries concise and relevant

Critical Thinking and Personal Response

Tip: Develop your ability to reflect critically on the texts. Use evidence from the passage to support your opinions.

Strategies:

- Practice writing short essays or opinion pieces
- Use prompts from past papers to simulate exam conditions
- Structure your responses clearly with an introduction, body, and conclusion

Common Challenges and How to Overcome Them

| Challenge | Solution |

| --- | --- |

| Time Management | Allocate specific time blocks for each section and stick to them. Practice under timed conditions. |

| Vocabulary Gaps | Regularly revise vocabulary lists, use flashcards, and read widely in Xitsonga. |

| Understanding Complex Texts | Build reading stamina by practicing with diverse texts. Break down complex sentences into parts. |

| Writing Coherent Responses | Plan your answers before writing. Use outlines to organize ideas clearly. |

Preparation Tips for the June Exam

- Practice Past Papers: Familiarize yourself with the exam format and question styles.
- Read Widely: Engage with various Xitsonga texts, including newspapers, stories, and essays.

- Build Vocabulary: Dedicate time daily to learn new words and phrases.
- Improve Reading Skills: Read regularly and practice summarizing and analyzing texts.
- Seek Feedback: Have teachers or peers review your writing to identify areas for improvement.
- Stay Consistent: Regular study sessions are more effective than last-minute cramming.

Sample Question Types You Might Encounter

Passage-Based Questions

- Summarize the main idea of the passage.
- Explain the author's message.
- Infer the meaning of a word based on context.
- Provide a personal opinion related to the passage.

Vocabulary and Language Use

- Define a given word.
- Find synonyms or antonyms.
- Complete sentences with appropriate words.

Writing Prompts

- Write a short essay on a given topic.
- Paraphrase a paragraph from the passage.
- Share your thoughts on a social issue discussed in the text.

Final Words of Encouragement

Success in the Xitsonga Paper 3 June exam paper hinges on consistent preparation, understanding the exam structure, and honing your reading and writing skills. Remember to practice regularly with past papers, expand your vocabulary, and develop critical thinking abilities. Confidence comes with preparation; approach each section methodically, and don't hesitate to seek assistance where needed. With diligent effort, you can perform well and demonstrate your mastery of the Xitsonga language.

Good luck in your exams!

QuestionAnswer What are the main sections covered in the Xitsonga Paper 3 June exam paper?

The Xitsonga Paper 3 June exam typically includes sections on comprehension, language use, and writing skills, focusing on reading and interpreting texts, grammar, and essay writing. How can I effectively prepare for the Xitsonga Paper 3 June exam? Effective preparation involves practicing past exam papers, improving vocabulary, understanding grammar rules, and practicing comprehension and essay writing to enhance understanding and fluency. Are there specific themes or topics frequently tested in the June Xitsonga Paper 3 exam? Yes, common themes include daily life, cultural stories, moral lessons, and social issues. Reviewing past papers can help identify recurring topics. What resources are recommended for studying Xitsonga Paper 3 for the June exam? Recommended resources include past question papers, Xitsonga textbooks, language guides, and online practice tests to build familiarity and confidence. How important is vocabulary and grammar in performing well in Xitsonga Paper 3 June exam? Vocabulary and grammar are crucial as they impact comprehension, language accuracy, and the ability to express ideas clearly in essays and language exercises. What strategies can I use to improve my essay writing for the Xitsonga Paper 3 exam? Strategies include planning your essay before writing, practicing different essay types, expanding your vocabulary, and reviewing sample essays to understand structure and style. Where can I find past Xitsonga Paper 3 June exams for practice? Past exam papers are often available on the official Department of Education websites, school resources, or educational forums dedicated to South African language exams.

Related keywords: Xitsonga, exam paper, June exam, Paper 3, grade 12, past papers, Xitsonga questions, exam preparation, South African exams, high school exams

Xitsonga Grade 10 P1

Understanding the Importance of Xitsonga Grade 10 P1

Xitsonga grade 10 p1 represents a vital component of the South African curriculum, particularly for students in the tenth grade studying the Xitsonga language. This examination paper serves as a crucial assessment tool that evaluates students' proficiency in Xitsonga language skills, including reading, writing, speaking, and comprehension. Preparing effectively for the Grade 10 Preliminary Exam (P1) not only boosts students' confidence but also lays a solid foundation for their final examinations and future academic pursuits. In this article, we explore the structure, key topics, preparation strategies, and tips to excel in Xitsonga Grade 10 P1.

Overview of Xitsonga Grade 10 P1 Examination

Understanding the structure and content of the Xitsonga Grade 10 P1 exam is essential for effective preparation. The exam typically covers various language skills aimed at testing students' ability to

communicate proficiently in Xitsonga.

Exam Structure and Format

The Xitsonga Grade 10 P1 examination generally consists of the following sections:

- Reading Comprehension: Questions based on passages, stories, or poems to assess understanding.
- Language Usage and Grammar: Focus on correct grammar, vocabulary, and sentence structure.
- Writing Skills: Composition and paragraph writing to evaluate expressive abilities.
- Literature and Text Analysis: Interpretation of literary texts, including themes, characters, and messages.
- Oral Skills (if applicable): Speaking and listening tasks to test pronunciation, fluency, and comprehension.

The exam duration usually ranges between 2 to 3 hours, with marks allocated to each section.

Key Topics Covered

The Grade 10 P1 paper emphasizes core language and literature components, including:

- Vocabulary Development: Synonyms, antonyms, idioms, and proverbs.
- Grammar and Syntax: Tenses, sentence structure, conjunctions, and punctuation.
- Literary Works: Poems, short stories, and excerpts from novels studied during the year.
- Cultural Contexts: Understanding traditional customs, proverbs, and cultural expressions found within Xitsonga literature.
- Creative Writing: Essays, narratives, and descriptive writing tasks.

Preparing for Xitsonga Grade 10 P1 Effectively

Achieving success in the Xitsonga Grade 10 P1 exam requires a strategic approach to studying. Here are some key tips and methods to optimize your preparation.

1. Review the Syllabus and Past Exam Papers

- Familiarize yourself with the official syllabus to understand the core topics.
- Practice with previous years' exam papers to identify common question types, time

management, and recurring themes.

- Analyze marking schemes to understand how answers are evaluated.

2. Strengthen Vocabulary and Grammar Skills

- Create vocabulary lists with new words, idioms, and proverbs encountered during lessons.
- Use flashcards or apps to memorize vocabulary.
- Practice grammar exercises regularly, focusing on areas like tense consistency, sentence structure, and punctuation.

3. Develop Reading and Comprehension Skills

- Read a variety of Xitsonga texts, including stories, poems, and articles.
- Practice summarizing passages to improve understanding.
- Answer comprehension questions to develop analytical skills.

4. Practice Writing Regularly

- Write essays, narratives, and descriptive paragraphs to build confidence.
- Focus on clarity, coherence, and proper use of language.
- Seek feedback from teachers or peers to improve.

5. Engage with Literature and Cultural Content

- Study the literary texts assigned during the course.
- Understand themes, characters, and literary devices used.
- Explore cultural expressions to deepen contextual understanding.

6. Use Study Guides and Resources

- Utilize textbooks, revision guides, and online resources dedicated to Xitsonga language learning.
- Participate in study groups or tutoring sessions for collaborative learning.

Sample Topics and Practice Questions for Xitsonga Grade 10 P1

Practice questions help reinforce learning and prepare students for the actual exam.

Reading Comprehension Example

Read the following passage and answer the questions:

"Xikwembu xa hina xi tshembisa leswaku hi ta tshama hi ri va Xikwembu, hikuva ku tshembeka ka hina ku vula ku rhandza ka hina eka Xikwembu."

Questions:

- What is the main message of the passage?
- How does the passage reflect traditional Xitsonga beliefs?
- Summarize in your own words.

Grammar and Vocabulary Practice

- Define the following words: ku rhandza, ximfumo, xikombiso.
- Correct the following sentence: Ndzi rhandza ku famba eka ntlawa wa vumundzuku.

Writing Exercise

Write a short paragraph about your favorite cultural festival in Xitsonga, describing what it is, how it is celebrated, and why it is important to you.

Tips to Maximize Your Success in Xitsonga Grade 10 P1

- Plan Your Study Time: Allocate specific days for different sections.
- Focus on Weak Areas: Identify topics you find challenging and dedicate extra time to them.
- Stay Consistent: Regular practice is more effective than cramming.
- Seek Clarification: Don't hesitate to ask teachers or classmates about confusing topics.
- Practice Under Exam Conditions: Simulate exam conditions to improve time management.

Additional Resources for Xitsonga Grade 10 P1 Preparation

- Textbooks and Workbooks: Follow the prescribed curriculum materials.
- Online Platforms: Websites offering practice tests and tutorials in Xitsonga.

- Audio Materials: Listening to Xitsonga radio, poetry recitals, or storytelling to improve listening and pronunciation.
- Language Apps: Mobile applications designed to enhance vocabulary and grammar.

Conclusion: Achieving Excellence in Xitsonga Grade 10 P1

Success in the Xitsonga Grade 10 P1 exam hinges on thorough preparation, consistent practice, and a deep understanding of the language and cultural context. By familiarizing yourself with the exam structure, practicing past papers, and engaging with the language actively, you'll be well-equipped to excel. Remember, mastering Xitsonga not only helps you perform well academically but also connects you to rich cultural traditions and heritage. Embrace the learning journey, stay motivated, and approach your studies with confidence?your success is within reach!

Xitsonga Grade 10 P1

Introduction

Navigating the educational landscape can be challenging, especially when it comes to mastering a language as rich and culturally significant as Xitsonga. For Grade 10 learners, the Xitsonga P1 (Paper 1) exam represents a pivotal milestone, testing not only language proficiency but also comprehension, writing skills, and cultural understanding. This comprehensive review explores the structure, content, and preparation strategies for Xitsonga Grade 10 P1, providing learners, educators, and parents with valuable insights into how to excel in this essential assessment.

Understanding the Xitsonga Grade 10 P1 Exam Structure

The Xitsonga Grade 10 P1 exam is designed to evaluate students' foundational language skills in reading, writing, and comprehension. It is structured to assess both theoretical knowledge and practical application, ensuring learners can effectively communicate and understand the language in various contexts.

Core Components of the Exam

Typically, the P1 examination comprises the following sections:

- Reading Comprehension (Literature and Informational Texts)
- Language Structures and Usage
- Writing Skills
- Vocabulary and Grammar

Each component plays a vital role in gauging the student's overall proficiency.

Detailed Breakdown of the Sections

1. Reading Comprehension

Purpose:

This section assesses the student's ability to understand and interpret written texts in Xitsonga. It often includes passages from literature, poetry, or factual articles.

Features:

- Multiple-choice questions
- Short-answer questions
- Inference and analysis prompts

Preparation Tips:

- Practice reading a variety of texts (stories, poems, informative articles).
- Focus on understanding main ideas, themes, and supporting details.
- Improve vocabulary to better decode unfamiliar words within context.
- Practice answering comprehension questions under timed conditions.

Sample Tasks:

- Summarize a given passage.
- Identify the main theme or message.
- Make inferences based on textual clues.

2. Language Structures and Usage

Purpose:

This section evaluates grammar, syntax, and language mechanics, ensuring students can construct correct sentences and understand language rules.

Common Topics Covered:

- Verb conjugations and tenses
- Noun and pronoun usage
- Adjective and adverb placement
- Sentence structure and punctuation
- Use of conjunctions and connectors

Preparation Tips:

- Review the Xitsonga grammar syllabus thoroughly.
- Complete practice exercises focusing on tense consistency and sentence correction.
- Engage in language drills that reinforce grammatical rules.
- Use flashcards for quick recall of key grammar points.

3. Writing Skills

Purpose:

To assess the student's capacity to communicate ideas clearly, coherently, and creatively in written form.

Types of Writing Tasks:

- Formal letters (e.g., application, complaint, invitation)
- Informal letters or messages
- Paragraph writing on given topics
- Essays (narrative, descriptive, or argumentative)

Preparation Tips:

- Practice writing regularly, focusing on structure, coherence, and vocabulary.
- Study sample essays and letters to understand tone and format.
- Develop a plan before writing to organize ideas logically.
- Review common prompts and topics relevant to Grade 10 learners.

4. Vocabulary and Grammar

Purpose:

Enhances language richness and accuracy, enabling students to expand their expressive capacity.

Key Focus Areas:

- Synonyms and antonyms
- Common idiomatic expressions
- Word formation and roots
- Correct usage of prepositions and conjunctions

Preparation Tips:

- Maintain a vocabulary journal.
- Engage in daily vocabulary exercises.
- Use language games and quizzes to reinforce learning.
- Read widely in Xitsonga literature to encounter diverse vocabulary in context.

Effective Strategies for Excelling in Xitsonga Grade 10 P1

Achieving excellence in the Xitsonga P1 exam requires a strategic approach that combines consistent practice, deep understanding, and cultural engagement.

Comprehensive Study Planning

- Set Realistic Goals: Break down the syllabus into manageable sections.
- Create a Study Schedule: Allocate regular time slots for reading, grammar practice, and writing.
- Use Past Papers: Familiarize yourself with exam format and question styles.
- Identify Weak Areas: Focus more on topics where performance is weaker.

Utilize Quality Resources

- Official curriculum guides
- Past examination papers and marking schemes
- Xitsonga textbooks and supplementary workbooks
- Online tutorials and language apps tailored for Xitsonga learners

Engage with the Language Actively

- Participate in classroom discussions and group work.
- Practice speaking with peers or language tutors.
- Watch Xitsonga videos, listen to songs, and read literature to enhance cultural understanding.
- Write essays, stories, or daily journals in Xitsonga.

Seek Feedback and Continuous Improvement

- Have teachers or tutors review your writing.
- Correct grammatical mistakes and learn from errors.
- Practice timed exercises to improve speed and accuracy.

Importance of Cultural Context in Xitsonga P1

Mastering Xitsonga extends beyond language mechanics; it encompasses understanding cultural nuances and societal values embedded within the language.

Key Aspects:

- Traditional Expressions: Incorporate idioms and proverbs that reflect Xitsonga culture.
- Cultural Awareness: Recognize customary practices, celebrations, and history relevant to Xitsonga-speaking communities.
- Literature and Oral Traditions: Engage with stories, poetry, and oral narratives that enrich comprehension and appreciation.

Implication for P1 Preparation:

Incorporating cultural elements into responses can demonstrate depth and authenticity, potentially earning extra marks.

Challenges and How to Overcome Them

While preparing for the Xitsonga Grade 10 P1, students may encounter obstacles such as:

- Limited Resources: Overcome by seeking online materials and community resources.
- Language Anxiety: Build confidence through regular practice and peer interaction.
- Complex Grammar: Break down complex rules into simpler concepts and practice consistently.
- Time Management: Develop a study timetable that balances all sections of the syllabus.

Conclusion: Achieving Success in Xitsonga Grade 10 P1

Success in the Xitsonga Grade 10 P1 exam hinges on a balanced approach that emphasizes understanding, practice, and cultural engagement. By familiarizing oneself with the exam structure, diligently practicing essential skills, and immersing in the language's cultural context, learners can confidently approach the test and achieve their academic goals.

Remember, mastering Xitsonga is not just about passing an exam; it is about connecting with a rich cultural heritage and developing lifelong language skills that open doors to diverse opportunities. Embrace the learning process, utilize resources wisely, and maintain a positive attitude?your success is within reach.

Final Tips for Aspiring Learners:

- Start early and avoid last-minute cramming.
- Use varied study methods to keep engagement high.
- Practice past papers under exam conditions.
- Seek support from teachers, peers, or language mentors.
- Celebrate small milestones to stay motivated.

With dedication and strategic preparation, excelling in Xitsonga Grade 10 P1 is an achievable goal. Good luck!

QuestionAnswer What are the main topics covered in Xitsonga Grade 10 P1 exam? The Grade 10 P1 Xitsonga exam typically covers topics such as language comprehension, grammar, vocabulary, writing skills, and literary analysis of texts studied during the year. How can I improve my Xitsonga vocabulary for Grade 10 P1? To improve your vocabulary, read Xitsonga books and newspapers regularly, practice using new words in sentences, and revise vocabulary lists provided by your teacher to enhance retention. What are some effective strategies for answering comprehension questions in Xitsonga Grade 10 P1? Read the passage carefully, underline key points, identify the main idea, and answer questions directly based on the text. Practice summarizing passages to improve understanding and retention. Are there past exam papers available for Xitsonga Grade 10 P1 to help with preparation? Yes, past exam papers are available online and through your school resources. Practicing these papers helps familiarize you with exam formats and improves your answering techniques. How important is understanding literary devices in the Xitsonga Grade 10 P1 exam? Understanding literary devices such as metaphors, similes, and personification is crucial, as they are often tested in essay and comprehension sections to analyze texts more deeply. What tips can help me manage my time effectively during the Xitsonga Grade 10 P1 exam? Allocate specific time limits for each section, start with questions you are confident about, and leave difficult questions for later. Practice timed mock exams to improve your pacing.

Related keywords: Xitsonga grade 10 P1, Xitsonga past papers, Xitsonga grade 10 syllabus, Xitsonga grade 10 exam tips, Xitsonga grade 10 revision, Xitsonga language curriculum, grade 10 Xitsonga lessons, Xitsonga exam preparation, Xitsonga literature grade 10, Xitsonga assessment guidelines

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